Payments to chapters for members

Annually, at the beginning of June, a report must be run from the Civi database to determine each chapter’s share of the membership dues. Jon Matson must do it because it involves complicated queries using SQL. The query should be run as close to June 1 as possible each year. June 1 has been chosen as the date for this report because that is the end of the grace period for membership renewals for the year.

In 2016, we switched from a process based on payments made during the past 12 months, to a process based on current membership of each chapter. This is based on the assumption that a "current" membership reflects a successful payment during the membership year. Current (or active) memberships are recorded in CiviCRM with a status of "new" or "current".

A spreadsheet is created that lists the number of members of the Local Chapter for each chapter, by membership type. Payments are allocated at the rate of $5 for General A members, $10 for General B, $15 for General C and $5 for Associate. Life members and complimentary members are excluded.

In addition, NEW Life members who joined between the preceding June 1 and May 31 of the current year must be searched separately and payments to chapters added at the rate of $150 per member.

Also, a payment of $5 is made for each Additional chapter membership. Life members need to be included in this count because some Life members join additional chapters. The query can be for Life Members who made a Dues payment of <$1700 in the preceding year.

The completed spreadsheet is passed to the Treasurer so that he can make payments to the chapters.